

**MINUTES**  
**SUN CITIES RV COMPOUND, INC.**

**Board of Directors Meeting**

**March 18, 2022**

The Board meeting was called to order by the President at 9:00AM. Members present were Dick Hobbs, Tim Barber, Clint Viergutz, John Groothuizen, Paul Turpin, Gary Tayar, Paul Sperry, and General Manager Tony Wagner. Bud Meador was absent.

Bob McKay was invited to attend the meeting for consideration to fill the Board of Director's vacancy.

Dick Hobbs announced he had received Ace Hall's resignation from the board and introduced Bob as the nominee to fill the vacancy. After the introduction, Bob was asked to leave while the board considered the nomination.

Dick Hobbs moved that the Board appoint Bob McKay to fill the vacancy through the end of Ace's term. Seconded by Tim Barber. Motion carried unanimously.

**Minutes of Feb 2022** meeting minutes were approved.

**Treasurer's Report** was presented by Treasurer Clint Viergutz who reported on our current financial position. Transition to new officers and General Manager was completed following the 2022 General Meeting and Election of Officers.

Dick Hobbs reminded the Board that the main function of our committees is to support the GM in his role to lead the Compound and to hold him accountable to meet his goals and objectives.

**Committee Reports** were presented as follows:

**Finance by Clint Viergutz (Chairman)**

The compound's financial position is very secure with our T-bill investments at over \$800k. Our Bank Account has another \$250k balance as well. Clint is working on turnover with David.

Committee to consider internal mini-audits of selected account details.

**Safety & Security by GM (Chairman Bob McKay)**

Tony is spot checking security knowledge and compliance with policies and procedures. Focus on getting Vehicle inventory functionality of software activated.

### **Building and Maintenance by Tony Wagner (Chairman Paul Turpin)**

Bathroom is now open when gate is open (6am to 6pm). Tony is reviewing security camera options

Repair damage to Wash rack stanchion and to spaces impacted by recent fire in Row R have been completed

Currently reviewing Wash Station Fabric roof condition and repair options

### **Computer & Information Technology by Paul Sperry (Chairman)**

Generally new software is working well.

Tony and John noted that the vehicle inventory functionality was not yet active due to system quirks, Tony will review with our IT contractor.

### **Elections (Bud Meador, Chairman)**

No Report

### **Appreciation Dinner by John Groothuizen (Chairman)**

Confirmed scheduling for Saturday 5:30 PM 25 February 2023 at Briarwood Country Club, SCW. John received Board approval to sign contract to reserve for 40 guests. Guests to include Current Board, Previous Board Members (serving in last 5 years), Sun Cities RV Club Presidents, and Compound Staff.

### **Annual Meeting by Clint Viergutz (Chairman)**

Clint working with SCW RV Club President to reserve the Palm Ridge Facility. 2023 booking not available until April but requesting Tuesday Feb 23, 2023.

### **Covered Parking III by Paul Sperry (Chairman)**

Paul, Dick, and Tony will have a conference call with our previous GM week of 3/21 to understand process and schedule for previous projects and review with board at next meeting.

### **Policy Review by John Groothuizen (Chairman)**

Initial committee meeting held 3/3. Committee will focus on Process of assigning spaces, review of acceptable use, and Vendor access. Analysis of current space assignment data will be used in the review and is readily available from our systems.

### **General Managers Report was presented by Tony Wagner.**

Tony reported we have collected 95.9% of Space Lease fees for 2022. Wait list is down to 60, with 26 schedule appointments for space assignment. The compound has 61 available spaces, mostly the 10' and 15' which are too small for most requests.

The compound offices are now open for both scheduled appointments and walk-ins. We currently have two office staff openings due to resignations.

**Old Business:**

Vote on proposed Bylaw change to support our policy clarification around no commercial use was deferred to the April meeting due to time constraints.

**New Business:**

None

The Board Meeting was adjourned at 10:50 am with next meeting scheduled for April 15, 2022, at 9am.

**Respectfully Submitted**

**by John Groothuizen, Secretary**